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## Land and Property Committee Meeting

You are hereby summoned to attend a meeting of the Land and Property Committee to be held at 1.00p.m. on Tuesday, 14th November 2023 in the C-Hub, Bingham House, 1 Dyer Street, Cirencester, GL7 2PP

**Committee Members:**

Clr Nick Bridges – Chair & Lead Member  
Clr Andrea Pellegram – Vice Chair  
Clr Bob Irving  
Clr Sabrina Dixon  
Clr Naomi Bloomer  
Clr Gary Selwyn

Mark Oliver  
Land and Property Manager  
8<sup>th</sup> November 2023

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### Webcasting notice

This meeting may be filmed by the Council for live and/or subsequent broadcast online at <https://www.youtube.com/channel/UCrNizX0bVb7HpmZZn5XtlwA>

At the start of the meeting, the Chair will confirm if all or part of the meeting will be filmed. The footage will be on the YouTube channel indefinitely and may be used for training purposes within the Council.

If you make a representation to the meeting you will be deemed to have consented to be filmed. By entering the meeting room, you are also consenting to be filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

## AGENDA

- 1. Webcasting Announcement 1:00pm**  
Webcasting notice to be read aloud in accordance with the Webcasting, Filming and Recording Policy
- 2. Apologies (1.01pm)**  
To receive and note apologies.
- 3. Declarations of Interest (1.02pm)**  
To receive declarations of interest and consider and determine any requests for dispensation. Members are reminded to declare any pecuniary or non-pecuniary interests on any item on this agenda in accordance with Cirencester Town Council's Code of Conduct.

Bingham House, 1 Dyer Street, Cirencester, Gloucestershire, GL7 2PP  
Tel: 01285 655646, [www.cirencester.gov.uk](http://www.cirencester.gov.uk)



**4. Minutes of Meeting (1.03pm)**

To approve the Notes of the Land and Property Group Meeting held on Tuesday 11<sup>th</sup> July 2023 and September 26<sup>th</sup> 2023 as an accurate record.

**5. Public Participation (Standing Order 68 refers) (1.05pm)**

If a member of the public wishes to speak at the meeting, or would like to submit correspondence they are asked to notify the Chief Executive Officer in advance and no later than 5pm on the day before the meeting. For the purpose of public speaking, a member of the public is defined as someone who lives, has a business or represents an organisation within the electoral boundary of Cirencester. Members of the public who wish to submit a written question for inclusion as part of public participation may do so at any time.

**6. Member Participation (1.15pm)**

A member may ask the Chair any question in relation to the role and remit of the Land and Property Committee.

**7. Work Programme 2023-24 (Standing Item) (1.25pm)**

To receive updates and consider timelines for delivering the Work Programme for 2023-24 as approved by Council:

- 6.1 completing the day to day operational aspects of the Amenity Land and Open Spaces Review, including the Memorials Policy, security, usage, improvements, lighting, tree inspections and maintenance, play areas, allotments and signage;
- 6.2 short-term improvements to the Obelisk Community Rooms, making them fit for purpose for current use;
- 6.3 exploring income streams and funding opportunities;
- 6.4 to consider future uses of the Norman Arch and Cottage, in support of the strategic review;
- 6.5 to utilise tree planting opportunities on Town Council land.

**8. Fees and Charges Review (1.35pm)**

To consider fees and charges to be recommended to Council for 2024-25

**9. Allotment review (1.50pm)**

To consider the fees for allotments to be recommended to Council for 2024-25

**10. Memorandum of Understanding (2.05pm)**

The MOU and background and operational information is due for review in November. Officers recommend that the Lead Member of Land and Property joins a small working group to review and update the documents, including an EA representative, CDC, Thames Water, Friends of Gumstool Brook representatives and the private sluice gate operators.

**Notes & Information**

1. All reports referred to, including recommendations, are available online at [www.cirencester.gov.uk](http://www.cirencester.gov.uk) or on request via email at [info@cirencester.gov.uk](mailto:info@cirencester.gov.uk)

2. You can join us live via the Town Council's YouTube channel or you can watch the recording afterwards. [https://bit.ly/YouTube\\_CTC](https://bit.ly/YouTube_CTC)

3. Members of the public are welcome to submit questions under public participation, in advance of the meeting via email, [info@cirencester.gov.uk](mailto:info@cirencester.gov.uk)

4. Follow us on Facebook, X, and Instagram. (@CirenMarkets & @CirenTC)



**11. Men's Shed Kingshill (2.10pm)**

To consider site allocation and charges for the Churn's Men's Shed project.

**12. Correspondence (2.20pm)**

Any other correspondence received in accordance with Standing Orders within the role and remit of the Land and Property Committee.

**13. All-Member Briefing and Wider Communication (2.25pm)**

To consider and agree key items to be included in the all-member briefing note and any matter for wider communication via social media.

**14. Date of Next Meeting (2.28pm)**

February 13<sup>th</sup> 2024 4.30pm location tbc

**Notes & Information**

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