
Climate and Environment Committee Meeting

You are hereby summoned to attend a meeting of the Climate and Environment Committee to be held at 1.00pm. on Tuesday, 31st October 2023 in the C-Hub, Bingham House, 1 Dyer Street, Cirencester, GL7 2PP

Committee Members:

Clr Sabrina Dixon – Chair & Lead Member
Clr Bob Irving – Vice Chair
Clr Nick Bridges
Clr Christine Gore
Clr Pete Smith
Clr Andrea Pellegam



Natalie Reynolds
Land and Property Project Officer
25th October 2023

Webcasting notice

This meeting may be filmed by the Council for live and/or subsequent broadcast online at <https://www.youtube.com/channel/UCrNizX0bVb7HpmZZn5XtlwA>

At the start of the meeting, the Chair will confirm if all or part of the meeting will be filmed. The footage will be on the YouTube channel indefinitely and may be used for training purposes within the Council.

If you make a representation to the meeting you will be deemed to have consented to be filmed. By entering the meeting room, you are also consenting to be filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

AGENDA

1. **Webcasting Announcement 1:00pm**
Webcasting notice to be read aloud in accordance with the Webcasting, Filming and Recording Policy.
2. **Apologies 1:02pm**
To receive and note apologies.

Bingham House, 1 Dyer Street, Cirencester, Gloucestershire, GL7 2PP
Tel: 01285 655646, www.cirencester.gov.uk



3. Declarations of Interest (1:04pm)

To receive declarations of interest and consider and determine any requests for dispensation. Members are reminded to declare any pecuniary or non-pecuniary interests on any item on this agenda in accordance with Cirencester Town Council's Code of Conduct.

4. Minutes of Last Meeting (1:05pm)

To approve the Notes of the Climate and Environment Committee held on Tuesday 25th July 2023 as an accurate record.

5. Public Participation (Standing Order 68 refers) (1:06pm)

If a member of the public wishes to speak at the meeting, or would like to submit correspondence they are asked to notify the Chief Executive Officer in advance and no later than 5pm on the day before the meeting. For the purpose of public speaking, a member of the public is defined as someone who lives, has a business or represents an organisation within the electoral boundary of Cirencester. Members of the public who wish to submit a written question for inclusion as part of public participation may do so at any time.

6. Carbon Reduction Scoping Report (1.15pm)

The role and remit of the Climate and Environment Committee includes initiating and overseeing the process of Cirencester Town Council becoming a carbon neutral organisation as soon as possible before 2030; the purpose of this report is to scope how that will be achieved

7. Climate and Environment Action Plan 2023-24 (1.35pm)

To receive and update the Action Plan, discuss progress and future delivery of initiatives.

8. Climate Competition (1.45pm)

To receive an update on the Climate Competition

9. Correspondence (1.55pm)

Any other correspondence received in accordance with Standing Orders and the role and remit of the Climate and Environment Committee.

10. All-Member Briefing and Wider Communication (1.58pm)

To consider and agree key items to be included in the all-member briefing note and any matter for wider communication via social media.

11. Next Meeting (2.00pm)

Tuesday 12th March 2024 4.30pm location tbc

Notes & Information

1. All reports referred to, including recommendations, are available online at www.cirencester.gov.uk or on request via email at info@cirencester.gov.uk

2. You can join us live via the Town Council's YouTube channel or you can watch the recording afterwards. https://bit.ly/YouTube_CTC

3. Members of the public are welcome to submit questions under public participation, in advance of the meeting via email, info@cirencester.gov.uk

4. Follow us on Facebook, X, and Instagram. (@CirenMarkets & @CirenTC)

CIRENCESTER TOWN COUNCIL

NOTES of a Meeting of the **Climate & Environmental Group** held on Tuesday 25th July 2023 at 1pm, via Zoom.

PRESENT:

Councillors: Cllr Sabrina Dixon - Chair
Cllr Bob Irving - Vice-Chair
Cllr Andy Jopp
Cllr Andrea Pellegram
Cllr Pete Smith
Cllr Nick Bridges
Cllr Christine Gore

Officers: Natalie Taylor and Judy Mills

Climate & Environment Symposium: John Tiffany (for item 2)

1. Apologies

None.

2. Climate and Environment Symposium 2024

John Tiffany, a Flood Warden and member of the Friends of the Gumstool Brook, provided an overview of the proposed Climate and Environment Symposium. The symposium was conceived by the Friends of the Gumstool Brook, who expressed their interest in organising a conference. The Town Council's CEO assisted the Friends of Gumstool Brook in obtaining funding from the Winstone Trust to host a one-day conference at the Royal Agricultural University in Spring 2024. There is now a working sub-group with representatives from the Town Council

The symposium aims to invite keynote speakers who are knowledgeable on local issues and climate change. In the morning, keynote speakers will share their knowledge on the topic, followed by breakout sessions in the afternoon to brainstorm potential solutions to the issues at hand. The conference will conclude with a feedback session.

The Group expressed their appreciation to John for his attendance and reporting of the conference. They agreed it was an excellent initiative. The central point of discussion was the intended audience and the need to get the right people present. Discussion included identifying local landowners, and contacting stakeholders from local organisations such as parish councils, Gloucestershire Wildlife Trust, the Cotswold National Landscape, and students from the Royal Agricultural University and Cirencester College. It was also agreed the symposium needs specific, and clearly communicated, aims and outcomes.

3. Declarations of Interest

None received.

4. Notes of the Meeting of the Climate Change Advisory Group

Members received and approved the notes of the previous Climate Change Advisory Group meeting held on Tuesday 20th June 2023, noting a correction to the name of Chris Crookall-Fallon.

5. **Climate and Environment Action Plan 2023-24**

The Lead Officer provided an overview of the latest updates to the Action Plan. It was agreed that the commitment to becoming carbon neutral by 2030 (Item 5) should have some interim targets set by the next meeting.

6. **Climate and Environment Competition**

The group discussed the documents that were prepared and circulated by the Lead Officer. The focus of the discussion centered on potential judges for the project. The Group identified several interested individuals and organisations which include representatives from Vision 21, Severn Wye, Sustrans, Glos Wildlife Trust Youth Advisory Group, and a member of the Youth Parliament. It was agreed that the judging panel should consist of a maximum of 5 judges.

The launch date and timetable were also discussed. The Lead Officer will prepare a draft timetable and present it for approval in the next meeting.

It was agreed that the language used to advertise the competition will be changed to reflect the idea of "bringing your environmentally friendly ideas to fruition" rather than "raising awareness." Additionally, the hashtag #CirenClimateComp will be used to promote the competition. It was also noted Information will be sent to ward councilors, with links to the relevant documents, prior to the launch.

Clarification was provided that the competition does not require anyone to spend money upfront, just to submit creative ideas on a climate/environmental theme,

7. **All Member Briefing Note**

It was agreed that a summary of the three main agenda items of the meeting should be included in the briefing note.

8. **Future Meetings**

31st October 2023 at 1pm in person. The Lead Member to invite Cllr Mike McKeown. Cabinet Member for Climate Change and Sustainability at CDC, and Chris Crookall-Fallon, Head of Climate Action at CDC.

Councillor Sabrina Dixon, Chair



Climate and Environment Committee
31st October 2023

REPORT SUMMARY

AGENDA ITEM NO:	6
REPORT TITLE:	Carbon Reduction Scoping Report
REPORT AUTHOR:	Andrew Tubb, CEO
LEAD MEMBER:	Cllr Sabrina Dixon
PURPOSE OF REPORT:	The role and remit of the Climate and Environment Committee includes initiating and overseeing the process of Cirencester Town Council becoming a carbon neutral organisation as soon as possible before 2030; the purpose of this report is to scope how that will be achieved.
LEGAL:	There are no legal implications directly arising from this report.
FINANCIAL:	This report and recommendations will have a financial impact on the budget estimates and medium-term financial planning of the Council.
PERSONNEL:	There are no personnel implications directly arising from the report.
ENVIRONMENTAL:	Whilst there are no environmental implications directly arising from this report, environmental benefits will arise from the Town Council working towards being a carbon neutral organisation and also links to the biodiversity and ecology aspects of the strategic visioning of the Council's green spaces.
CLIMATE CHANGE:	This report is the starting point for scoping the Town Council's direct response to Climate Change through declaring a climate emergency and acting to reduce the organisations carbon footprint.
EQUALITY AND DIVERSITY:	Whilst there are no equality or diversity implications directly arising from this report, equality and diversity has to be a core consideration as we consider the wider response to the climate emergency and an inclusive response to ensuring that everyone in our community has access to, empowered to and provided with support and resources to reduce their carbon footprint.
RECOMMENDATION:	That the Road Map draft outline be approved for consultation with staff and elected members.

1. BACKGROUND

- 1.1 At the full meeting of Cirencester Town Council on 12 July 2019, the Council declared that Climate Change is an Emergency that requires urgent and comprehensive action, from individuals to businesses to all levels of governance, and passed a motion in support of this position.
- 1.2 To facilitate the reduction of its carbon emissions, Cirencester Town Council resolves to:
 - 1.2.1 commit to becoming a carbon-neutral organisation by 2030, to include scope 1, 2 and 3 emissions;
 - 1.2.2 achieve 100% clean energy use across the council's land and buildings, rented or owned, by December 2020;
 - 1.2.3 support, in principle, Cirencester to reduce direct and indirect CO₂ emissions and become resilient to changes caused by the changing climate.
- 1.3 In particular, the Council will be encouraging the:
 - 1.3.1 use of sustainable transport;
 - 1.3.2 reduction of energy use in homes, businesses and elsewhere;
 - 1.3.3 co-operation of organisations seeking to develop low carbon and community-led affordable housing in Cirencester;
 - 1.3.4 use and development of renewable energy sources;
 - 1.3.5 production, sale and consumption of locally-sourced food;
 - 1.3.6 minimisation of air travel.
- 1.4 In declaring a climate emergency the Town Council acknowledged the Intergovernmental Panel on Climate Change (IPCC) special report dated October 2018 on the subject of 'Global Warming of 1.5°C'. The report stated that:
 - 1.4.1 human activity has already caused 1°C of warming to the earth;
 - 1.4.2 to limit warming to 1.5°C, it will be necessary to halve global carbon emissions by 2030 and to achieve near-zero net emissions by 2050;
 - 1.4.3 the consequences of 2°C warming is significantly worse than 1.5°C warming across all areas considered in the report.
- 1.5 Extreme weather events happening now can be attributed with confidence to warming at this scale, and the impacts of climate breakdown are already causing serious damage around the world. The UK faces damaging local impacts related to extreme heat, water shortages, sea level rise, and global impacts such as food price shocks and greatly increased migratory pressures. Therefore, we all have responsibility and accountability for change.

2. PURPOSE OF REPORT

- 2.1 The role and remit of the Climate and Environment Committee includes initiating and overseeing the process of Cirencester Town Council becoming a carbon neutral organisation as soon as possible before 2030; the purpose of this report is to scope how that will be achieved.
- 2.2 Whilst noting the 2030 target, the Committee should be mindful of the carbon and sustainability targets recommended through the 2021-22 carbon footprint report noting that "organisations are now setting targets based on the Science

Based Target initiative. Typical targets cover midterm and longer terms goals such as: a 50% reduction in emissions per employee by 2030 and a 90% reduction in emissions per employee by 2045. All targets set should be reviewed regularly and amended accordingly. A clear road map for individual emissions sources should be in place. This will ensure the strategy for reducing CO2e emissions and tracking toward a net zero target is appropriate for the business.”

3. DECARBONISATION

- 3.1 The terminology used by the Council has determined that as an organisation we are working to carbon neutrality; this term is interchangeable with that of net zero. The simplest definition being that through what we do as individuals within, and as an organisation we are reducing and eventually eliminating CO2 emissions.
- 3.2 Our starting point has been to measure our carbon footprint; however, the measures we have used have not been exhaustive and we acknowledge that data collection needs to be more reliable. Year on year we are building this evidence base, increasing the range of measures and improving the data collection.
- 3.3 Our carbon footprint is a measure of the impact we have on global warming. This is our human-made impact on global warming. How many CO2 emissions are generated as a result of our activity as an organisation which has a detrimental, destabilizing and unnatural impact on our climate.
- 3.4 In addition to CO2 emissions, we need to be aware that other emissions are equally if not of greater detriment to our natural climate and environment, such as methane, emitted by agriculture and landfill sites and nitrous-oxide released through industrial and farming processes.
- 3.5 These emissions are referred to as greenhouse gases. Greenhouse gases emitted into the atmosphere cause the earth to increase in temperature, this causes the climate to change and creates a greater risk to extreme weather.
- 3.6 A single, simple, item or activity can be made or result in the release of multiple greenhouse gases into the atmosphere.
- 3.7 Measuring our carbon-footprint as individuals and an organisation is complex. From the energy used, to the vehicles, equipment and machinery needed to deliver services to the public to the technology purchased to enable us to do our job and function as a business.
- 3.8 There are ‘direct’ and ‘indirect’ emissions.
- 3.9 Take a simple plastic pen, the carbon footprint starts even before manufacturing, and is calculated through the manufacturing process through the supply chain to the Town Council as the consumer; and that’s not where the footprint ends, to what extent does the pen have a life-cycle and what is the footprint of disposal.
- 3.10 This why the simple message of ‘reduce’, ‘reuse’, ‘repurpose’ and, ‘recycle’ is so important alongside ‘refuse’ – refusing, as far as is possible to buy plastic in the first place.

4. ROAD MAP

- 4.1 The Town Council's Climate and Environment Committee has an approved an action plan, which outlines our own initial response as an organisation to the climate emergency and how we will work with, and encourage, others in acting.
 - 4.2 Incorporated within the Action Plan is the Town Council's response to working towards carbon neutrality.
 - 4.3 This requires separate planning and focus; it is proposed that we consider and adopt a road map outlining the key milestones in action planning and delivery.
 - 4.4 A Road Map will be prepared for consideration at the Staff and Member Networking Lunch and the Lead Member/Lead Officer briefing session to be held on Tuesday 28th November; the draft outline is as follows (Q1. January to March, Q2. April to June, Q3. July to September, Q4. October to December):
- 2024
- Q1. offset the green-house gas emissions for 2021-22
confirm all sites using renewable energy tariff
review energy usage across all sites
introduce annual energy audit
 - Q2. data collection for 2023-24 carbon assessment
commission carbon footprint assessment for 2023-24
evaluate travel to meetings/conferences and events 2023-24
define essential/preferred travel options, local, national and international
office services and LIC resources and supply chain screening
 - Q3. evaluate transition to electric vehicles
evaluate installation of charging points
community services resources and supply chain screening
land and property resources and supply chain screening
 - Q4. corporate resources and supply chain screening
evaluate budget and medium-term financial planning impact
- 2025
- Q1. annual energy audit
offset the green-house gas emissions for 2022-23
 - Q2. assess emissions reduction progress for office services and LIC
 - Q3. assess emissions reduction progress for community services
assess emissions reduction progress for land and property
 - Q4. assess emissions reduction progress for corporate services
evaluate budget and medium-term financial planning impact
- 2026
- Q1. annual energy audit
offset the green-house gas emissions for 2023-24
 - Q2. data collection for 2025-26 carbon assessment
commission carbon footprint assessment for 2025-26
set 3-year carbon neutral targets for office services and LIC

- 2026 Q3. set 3-year carbon neutral targets for community services
set 3-year carbon neutral targets for land and property
- Q4. set 3-year carbon neutral targets for corporate services
prepare 3-year target budget estimates and medium-term financial plan
- 2027 Q1. annual energy audit
offset the green-house gas emissions for 2024-25
- Q2. Year 1 carbon neutral targets review for office services and LIC
- Q3. Year 1 carbon neutral targets review for community services
Year 1 carbon neutral targets review for land and property
- Q4. Year 1 carbon neutral targets review for corporate services
- 2028 Q1. annual energy audit
offset the green-house gas emissions for 2024-25
- Q2. data collection for 2027-28 carbon assessment
commission carbon footprint assessment for 2027-28
Year 2 carbon neutral targets review for office services and LIC
- Q3. Year 2 carbon neutral targets review for community services
Year 2 carbon neutral targets review for land and property
- Q4. Year 2 carbon neutral targets review for corporate services
- 2029 Q1. annual energy audit
offset the green-house gas emissions for 2025-26
- Q2. Year 3 carbon neutral targets review for office services and LIC
- Q3. Year 3 carbon neutral targets review for community services
Year 3 carbon neutral targets review for land and property
- Q4. Year 3 carbon neutral targets review for corporate services
review budget estimates and medium-term financial plan
- 2030 Q1. set plan for maintaining carbon neutrality

- 5. **RECOMMENDATION** that the Road Map draft outline be approved for consultation with staff and elected members.



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Climate and Environment Action Plan 2023-24



In 2019, Cirencester Town Council declared a Climate Emergency; this is because the Council acknowledged that the Intergovernmental Panel on Climate Change (IPCC) released a special report in October 2018 on the subject of 'Global Warming of 1.5°C'.

The report stated that:

- human activity has already caused 1°C of warming to the earth;
- to limit warming to 1.5°C, it will be necessary to halve global carbon emissions by 2030 and to achieve near-zero net emissions by 2050;
- the consequences of 2°C warming is significantly worse than 1.5°C warming across all areas considered in the report.

Extreme weather events happening now can be attributed with confidence to warming at this scale, and the impacts of climate breakdown are already causing serious damage around the world. The UK faces damaging local impacts related to extreme heat, water shortages, sea level rise, and global impacts such as food price shocks and greatly increased migratory pressures.

The Climate Change Advisory Group has already made good progress in starting to audit and benchmark the Council's carbon footprint, the leasing of vehicles and equipment, banking arrangements and investments and switching energy tariffs.

We have also significantly minimised the number of in person meetings and have introduced flexible arrangements for working from home, reducing the need to travel. Our Council and Committee meetings are now streamed live via YouTube, reducing the need for members of the public to physically travel to our meetings.

We are also printing less and using less plastic; thinking more about how we can re-use and recycle. Our open spaces are also important for bio-diversity as well as contributing positively to the climate, this means less manicuring and more appropriate management with partners such as the Gloucestershire Wildlife Trust.



The purpose of this action plan is to record and reference each of the group's priorities in a SMART way as per the template below:

Ref	Specific	Measurable	Achievable	Relevant	Timeframe	Financial	Notes (Lead responsibility)
<i>colour coded tracking ref</i> <i>red = delayed start</i> <i>amber = in progress</i> <i>green = complete</i> <i>no colour = update is before start date and no work has commenced on priority</i>	<i>brief description of strategic priority</i>	<i>bullet point outputs</i>	<i>coded reference identifying how achievable the output is</i> <i>1 = directly deliverable by CTC</i> <i>2 = directly deliverable by third party</i> <i>3 = jointly deliverable/joint responsibility of CTC and third party(ies)</i> <i>4 = outside of CTC direct control – impact and influence to be monitored by CTC</i>	<i>priority origin i.e. public consultation, neighbourhood planning, community plan, planning concept statement</i>	<i>where a priority is a task and finish project, to identify the earliest date by which the project is to be completed; where a project is not task and finish it will be denoted as ongoing</i>	<i>coded reference:</i> <i>1 = funding identified and available in approved CTC budget/medium term financial plan</i> <i>2 = funding needed by CTC to deliver project, to be identified in the budget or raised through precept/external grant or partner funding</i> <i>3 = delivery is dependent on third party funding</i> <i>4 = funding not required</i>	<i>notes for monitoring progress and any arising issues</i> <i>(lead officer and lead committee/group to be identified for providing updates and overseeing delivery)</i>

Ref	Specific Description of Strategic Priority	Measurable Outputs	Achievable	Timeframe a. start date b. estimated completion	Financial	Lead Points of Contact	Information and Updates
1	To create local multi modal hubs which support environmental improvements and integrate with light rail and public transport hub proposals	To ensure that through the Neighbourhood Plan consideration is given to: (a) the introduction of a multi modal hub (b) options for frequent point to point transport services c.f.: https://como.org.uk/shared-mobility/mobility-hubs/what/ and the role of Cotswold Friends	3	a. August 2022 b. subject to town centre master planning, neighbourhood plan and local public transport studies.	2	Chief Executive Officer Chair of Council Chair of the Climate Change Advisory Group Lead Member for Land and Property	Included in CDC led transport study and the town centre master planning work; also, referenced in emerging Neighbourhood Plan policy as part of 20-minute neighbourhood initiative Note: CEO on an officer working group 'Cirencester Masterplanning and Transport Integration' led by CDC and including officers from GCC. Provision of a multi modal hub forms part of the town centre master planning which is work in progress; CDC public consultation expected late 2023/early 2024. Multi modal hubs are designed to offer a variety of transport modes and provide connectivity to public transport networks. Update: Incorporated into the Neighbourhood Plan.
2	To audit and benchmark the carbon footprint of Cirencester Town Council	Review and assess response to the 2019-20 carbon footprint Arrange re-assessment through Carbon Footprint Ltd Benchmark against other local councils	1	a. August 2022 b. ongoing	1	Chief Executive Officer Chair of the Climate Change Advisory Group	Officers have attended carbon literacy course. A Carbon Footprint Appraisal has been undertaken by Carbon Footprint Ltd in respect of 2021-22 and considered by the Advisory Group. Update: The Carbon Footprint Appraisal for 2022-23 is currently underway and once completed officers will benchmark results, where possible, with other local councils.
3	To encourage the co-operation of local organisations in endeavours to become more ecologically sustainable in their practices and/or work on initiatives to reduce and/or mitigate against the effects of climate change with a focus on biodiversity net gain and nature recovery,	To lead by example through what we do internally and support CDC on the clean and green projects – we do what we can in a sustainable a way as possible Support for wild flower planting of roundabouts and verges; joint initiative with CDC and GCC Explore options for a flood and environmental conference at the RAU and external funding to support local projects [see agenda item 2]	3	a. September 2022 b. May 2023	1	Chief Executive Officer Land and Property Manager Chair of the Climate Change Advisory Group	Wild flower planting pilot of GCC roundabouts and verges being undertaken. Update: CTC is leading on a working sub-group, with representatives from the Friends of the Gumstool Brook, to plan a one-day Climate and Environment Symposium at the Royal Agricultural University in Spring 2024. The Symposium has secured funding from the Winstone Trust.

Ref	Specific Description of Strategic Priority	Measurable Outputs	Achievable	Timeframe a. start date b. estimated completion	Financial	Lead Points of Contact	Information and Updates
4	To encourage behavioural change and modal shift, reducing reliance and sole and individual use of CO2 emission vehicles	To raise awareness and host a community workshop to consider ways of achieving modal shift and behavioural change and explore options for community pilots; link with establishing multi modal mobile hubs – see community engagement ref 8 and also ref 1 (multi modal mobile hub)	1	a. August 2022 b. March 2023 b. Sept 2023 (at the earliest)	4	Chief Executive Officer Chair of Council Chair of the Climate Change Advisory Group Lead Member for Land and Property	<p>This links directly to strategic work being undertaken by GCC and CDC, which is supported by CTC. It also forms part of the 20-minute neighbourhood concept being considered as part of the preparation of the Neighbourhood Plan</p> <p>Cf. community services electric/hybrid car promotion - access to electric vehicles, promoting awareness of walking cycling public transport, electric vehicles/car sharing for businesses and local charities; Robin scheme</p> <p>Note: Exploring options for installing EV charging points at various sites. Active Travel Map being updated in consultation with and funded by CDC and local cycling group. Project Officer following up a pilot initiative, subject to funding and external grants, through L&P for solar and EV charging.</p> <p>The revised Active Travel Map has been published and is available, free of charge, from the LIC.</p>
5	Commit to becoming a carbon-neutral organisation by 2030, to include scope 1, 2 and 3 emissions	To be assessed and scoped for consideration by the Climate Change Advisory Group	1	a. November 2022 b. January 2030	2	Chief Executive Officer Chair of Council Chair of the Climate Change Advisory Group	<p>Note: Continue with annual assessment to monitor progress on reducing carbon footprint – target waste, fuel and electricity usage in 2023-24. Assess working practices in 2024-25, target setting Option 2 £2,700 to be commissioned. Assess use of amenity land and open spaces.</p> <p>Staff and Member event in November to explore practical ways in which we can reduce our carbon footprint. CEO to prep net zero report and scoping, with interim targets, in October for 31/10 meeting.</p>
6	Retain 100% renewable energy use across the council's land and buildings, rented or owned by the Council	Check scope and type of renewable energy tariff, including response to climate emergency by energy suppliers	1	a. December 2022 b. ongoing	4	Chief Executive Officer Chair of Council Lead Member for Land and Property Land and Property Manager	<p>Note: Current tariffs and energy suppliers have been reviewed with 100% renewable energy tariffs being secured on CTC and BLT property through Total Energies Gas and Power. CTC energy usage included in rent and service charge for Bingham House. Smart Meters installed at Bingham House and across CTC sites.</p> <p>All sites are now on renewable energy contracts October 2023.</p>
Ref	Specific Description of Strategic Priority	Measurable Outputs	Achievable	Timeframe a. start date b. estimated	Financial	Lead Points of Contact	Information and Updates

Ref	Specific Description of Strategic Priority	Measurable Outputs	Achievable	Timeframe a. start date b. estimated	Financial	Lead Points of Contact	Information and Updates
7	Support, in principle, Cirencester to reduce direct and indirect CO2 emissions and become resilient to changes caused by the changing climate.	In particular, encouraging the: use of sustainable transport, reduction of energy uses in homes, including home insulation initiatives, reduction/efficient use of energy in businesses and other buildings, co-operation of organisations seeking to develop low carbon and community-led affordable housing in Cirencester, use and development of renewable energy sources, including exploring generating local energy (e.g. hydroelectric stations), addressing fuel poverty issues and exploring potential for local energy infrastructure, production, sale and consumption of locally-sourced food, including community allotments and minimisation of air travel.	4	completion a. January 2023 b. May 2023	3	Chief Executive Officer Chair of Council Chair of the Climate Change Advisory Group	Note: Link to community competition as part of Carbon Literacy initiative; provide information for the public on insulation schemes and how to better insulate our homes. Raise awareness of companies such as ZeroAvia based at Kemble producing the world's first practical zero emission aviation. Update: Climate Competition being prepared for launch end of 2023/early 2024. Details to be finalised at the October meeting. See Agenda item 8
8	Community Engagement	To lead on community engagement and awareness campaign including schools, business and local community To arrange workshops and talks hosted by Gloucestershire Wildlife Trust and Phoenix Gardeners building on the Wild Campus concept of what we can all do in our own areas of green space, however limited the space is (including modal shift and behavioural change see ref 4) Create a local hub for climate and environmental advice Support Cotswold District Council's clean and green public initiatives and facilitate events such as big clean-up/recycling/re-purposing	1	a. September 2022 b. May 2023 b. January 2024	4	Chief Executive Officer Chair of Council Chair of the Climate Change Advisory Group	Note: Work continues on establishing a courtyard space at Bingham House, promoting bio-diverse, environmentally friendly, well-being spaces in urban areas, and launching a workshop and talks by GWT/RAU/Phoenix Gardeners @ Bingham House. Library Service interested in a joint initiative for climate themed storytelling. There has been a display in the foyer cases at Bingham House on climate change and a permanent information board in the LIC, alongside a leaflet and dedicated climate web page. LIC is a litter pick hub on behalf of CDC's clean and green team where the community can borrow litter pick equipment. Update: Climate Competition is an opportunity to engage with public and for councillors to engage with their ward residents. Update: To discuss whether to move the climate hub to the homepage of the CTC website as part of a redesign to raise the profile of the climate action taken by CTC.

				completion			
9	Stakeholder Engagement and Partnership Working	<p>Encourage constructive links with Cotswold District Council (CDC) and Gloucestershire County Council (GCC), along with bordering Parish Councils on best practice and joint initiatives; including Youth Climate Group https://cscic.org/gycg/, run by Creative Sustainability in Stroud</p> <p>https://www.cotswold.gov.uk/environment/climate-action/</p> <p>https://www.gloucestershire.gov.uk/planning-and-environment/climate-change/greener-gloucestershire-climate-dashboard/</p> <p>Information about the response of town and parish councils can be found via:</p> <p>https://www.nalc.gov.uk/our-work/climate-change</p>	1	<p>a. September 2022</p> <p>b. October 2023</p>	2	<p>Chief Executive Officer</p> <p>Chair of Council</p> <p>Chair of the Climate Change Advisory Group</p>	<p>Stakeholders and Partners to be contacted with the view to setting up a meeting/workshop before October (Lead Officer: Natalie Reynolds).</p> <p>Update: Lead Officer attended Local Nature Recovery meeting at RAU and made contact with Kelly Osbourne, Sustainability and Engagement Officer at GCC.. Opportunity to participate in GCC climate engagement meetings.</p>
10	Achievements and Progress 2022-23	To measure the impact of achievements and produce a progress report	1	<p>a. January 2023</p> <p>b. March 2023</p> <p>b. May 2023</p>	4	Chief Executive Officer	CEO prepared report and summary for Annual Meeting of the Town.
11	Training and Development	Carbon Literacy Certification	1	<p>a. May 2023</p> <p>b. March 2024</p>	2	Lead Officer	<p>Note: All staff and Councillors to be offered opportunity to attend climate emergency related training and events. Subject to funding, all staff and Councillors to be offered opportunity to become carbon literate certificated between 2023 and 2026.</p> <p>Officers have attended a net-zero training and networking event at the Growth Hub which has provided valuable resources.</p> <p>Update: Subject to funding, the aim should be 2025/26 for all staff and councillors to become carbon literate certified.</p>

Members are asked to consider other priorities for inclusion within the Action Plan, subject to staff and budget resources.

Version10:August 2023



CLIMATE AND ENVIRONMENT COMMITTEE

31ST OCTOBER 2023

REPORT SUMMARY

AGENDA ITEM NO:	8
REPORT TITLE:	Climate Competition 2024
REPORT AUTHOR:	Natalie Reynolds, Lead Officer
LEAD MEMBER:	Cllr Sabrina Dixon
PURPOSE OF REPORT:	To approve and finalise the details of the Climate Competition
LEGAL:	None
FINANCIAL:	None
PERSONNEL:	None
ENVIRONMENTAL:	None
CLIMATE CHANGE:	Competition is to inspire local communities to be innovative and take part in community climate action
EQUALITY AND DIVERSITY:	Competition is open to all
RECOMMENDATION:	To approve competition resources

1. Background

Cirencester Town Council plans to launch a 'Climate Competition' to bring the community's environmentally-friendly ideas to reality. The competition is divided into three themes: increasing biodiversity, reducing waste, and reducing carbon footprint. The three winning ideas, judged by an independent panel, will receive funding to make their proposal happen. Local communities, groups, and individuals are encouraged to enter their ideas.

2. Purpose of Report

- 2.1 To approve the entry form and information pack for the Climate Competition
- 2.2 To approve the proposed timeline and launch actions for the Climate Competition
- 2.3 To approve the proposed judges for the Climate Competition

3. Supporting Information

3.1 Proposed timeline for the competition

Timeline for Climate Competition	
Brief Councillors	November Council meeting
Launch / competition opens	During Cop28 – Nov 30 th 2023
Competition closes	31 st March 2024
Judges Consult	April 2024
Winners Announced	Annual Meeting of the Town, May

3.2 Competition launch action plan:

- Social media posts on CTC accounts
- Display in the LIC foyer
- Display in the Library
- Information on CTC website
- Posters on noticeboards in town and green spaces
- CTC monthly update newsletter
- Press Release
- Ciren Scene
- Brief the community groups at a meeting
- Send info pack and posters to the DOOR
- Send info pack and posters to Youth Climate Group
- Send info pack and posters to local schools

3.3 Shortlist of 5 judges to be contacted from longlist:

- Vision 21
- Severn Wye
- Sustrans
- Gloucestershire Wildlife Trust
- Youth Advisory Group and a member of the Youth Parliament
- RAU Wild Campus
- Cirencester Chamber of Commerce

3.4 See appendix for entry form and information pack

4. Recommendation

4.1 To approve the proposed timeline and launch plan for the Climate Competition

Cirencester Town Council presents the

CLIMATE COMPETITION

Win funding for your eco-friendly community project

Submit your project proposals to the Town Council based on the following three competition themes:

- *increasing biodiversity*
- *reducing waste*
- *reducing carbon footprint*

Your local Councillor is available to help with proposals and answer any questions.

To enter visit www.cirencester.co.uk to view the information pack and enter using the online entry form

Entries close March 31st, 2024.

Individuals of all ages, as well as local communities and groups, are welcome to submit their ideas.



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CLIMATE COMPETITION

Win funding for your
eco-friendly community project



Information Pack

Introduction

Cirencester Town Council is running a competition to fund local innovative eco-friendly projects. The competition has three distinct themes: increasing biodiversity, reducing waste, and reducing carbon footprint. Three winning proposals will be selected by an independent panel and will receive funding to make their projects happen.

Competition Themes

Your idea should fit one of the three themes:

1. Increasing biodiversity: We want to see proposals that will actively increase and preserve the biodiversity of our local environment.

2. Reducing waste: We want to promote the benefits of reducing, reusing and recycling or promote education around the topic.

3. Reducing carbon footprint: We are looking for proposals that will help to reduce the town's carbon footprint. Think about projects that promote the use of public transportation, encourage cycling, or promote carpooling.

Judging Criteria

The independent panel of judges will base their decision on the criteria below and will select the most feasible, innovative, and sustainable proposal with the potential for community impact.

1. Innovation: The idea should be unique, creative, and implementable. The judges will be looking for proposals that show a novel approach towards the three themes.

2. Feasibility: The plan should be realistic, and the proposed project should be achievable within the given time frame and budget.

3. Public Benefit and Impact: The proposed project must have a positive benefit to the general public and local community as well as demonstrating how it can make an impact in the ideas chosen theme.

4. Sustainability: The judges will assess how the project will cope with ongoing costs, such as maintenance, and whether the project's long-term existence is sustainable. The applicants should have a clear plan on how to meet and manage these costs and any permissions needed to successfully launch their idea.

5. Collaboration: The judges will weight proposals that involve the community and demonstrate partnerships between groups, businesses, or organisations.

Who can enter

Local communities, groups, and individuals of all ages are encouraged to submit their ideas.

Improvements or additional features to existing projects that fit the competition themes can also be submitted.

How to enter

- 1.** Have an idea! Don't forget to check the judging criteria and decide which theme your project fits in to.
- 2.** Fill in and submit the online entry form available on the town council's website **www.cirencester.co.uk**
- 3.** Spread the word! Let us know once you've entered by sharing online using the **#CirenClimateComp**.

Your local Councillor is available to help with your project proposal and answer any questions.



Competition timeline

Competition Opens	December 6th
Competition Closes	31st March 2024
Winners Announced	Annual Meeting of the Town in May

Prizes

1st Prize £1,500

2nd Prize £1,000

3rd Prize £500

The three winning ideas will be chosen across themes.

Judges

TBC